

# RABIES SEROLOGY CERTIFICATE



## SAMPLING INSTRUCTIONS:

- Please ensure that all fields are completed fully and accurately. Errors made when completing this form will cause issues when travelling with your pet.
- Please complete one submission form per animal
- Send a minimum of 1ml serum (preferable) or 2ml clotted blood
- Clearly label sample with the animal's name and microchip number

## SEND SAMPLE TO:

Biobest Laboratories Ltd  
6 Charles Darwin House,  
The Edinburgh Technopole  
Milton Bridge, Nr Penicuik  
EH26 0PY

## SEND RESULTS TO:

Owner: Practice: Agent:

## OWNER'S DETAILS:

Name:

E-Mail:

Address And Postcode (OPTIONAL):

## SUBMITTING VETERINARY SURGEON'S DETAILS

Address And Postcode:

Telephone:

Signature of submitting veterinary surgeon\*:

Name in BLOCK CAPITALS:

Date:

E-Mail:

## ANIMAL'S DETAILS

Date of Birth:

Microchip Number:

AVID Microchip Number (if applicable):

Date of Blood Sampling & Microchip Reading:

Cat:

Dog:

Animal Name:

## RABIES VACCINATION DETAILS:

| Date:<br>(DDMMYY) | Vaccine: | Batch No: |
|-------------------|----------|-----------|
|                   |          |           |
|                   |          |           |
|                   |          |           |



\*By signing this form you are confirming that the animal being sampled is not known to be (or suspected to be) infected with a pathogen which causes a notifiable disease according to European regulations or the animal health regulations of the country where the animal is based. You are also confirming that the animal is not from a region or zone of a country that is subject to official restrictions due to a notifiable disease to which the animal is susceptible according to European or other national animal health regulations.

## BIOBEST USE ONLY:

|                  |     |    |
|------------------|-----|----|
| QC:              | RC: | I: |
| Date of Receipt: |     |    |
| Biobest No:      |     |    |

**THIS BOX IS FOR  
BIOBEST USE ONLY**

# RABIES SEROLOGY SAMPLE SUBMISSION INSTRUCTIONS



Thank you for requesting details of how to submit samples for rabies serology to Biobest. Our testing complies with the requirements of all European Pet Travel Schemes. Please read and follow these instructions carefully. If you have any questions or problems please contact any member of our office admin staff.

1. You will need to send us 1ml of serum or 2ml of clotted blood from your pet. Serum is preferable to clotted blood as it is more stable if the sample is subjected to extremes of temperature. If possible, have your veterinary surgeon centrifuge the blood sample and send only the serum
2. You will need a submission form for each sample, our import licences and a credit card payment form. Your Veterinary Surgeon must complete the submission form in full and this must accompany the sample. It is possible to send your samples and payment directly to Biobest.
3. Samples should come in a well-padded leak proof container such as a tupperware box(IATA packing instructions 650).
4. Packages should be clearly labelled with the following information:
  - Import Licence numbers: (Scottish airports: TARP(S)2019/56, English airports: ITIMP19.1186)
  - Describe the contents of your package as 'NON HAZARDOUS CANINE/FELINE SERUM SAMPLE FOR DIAGNOSTIC TEST AND DESTRUCTION, NON RESTRICTED'
  - Packed in compliance with IATA packing instructions 650.
  - Country of origin: (your country)
5. Please mark the maximum value of the goods as £1, failure to do this will incur additional charges by UK customs and excise. All additional charges should be paid by the sender, do not mark the box 'bill receiver'. If possible do not use Federal Express. Packages requiring additional costs will not be accepted by Biobest and returned to sender.
6. You should also print our 2 import licences (Scottish and English) and include the copies of the licences with the other paperwork. We would also advise you to use a reputable courier so that the sample can be traced from when it leaves to when it arrives at Biobest.
7. There is no need to ensure samples remain frozen or refrigerated in transit provided they get to us within 5 -7 days of dispatch.
8. A completed form and payment must accompany each sample. If sending overseas samples direct to Biobest, please ensure you include all the completed paperwork. We prefer payment by credit/debit card. We accept payment by cash (sterling and dollars) or by bank transfer. If you wish to pay by credit card please complete the credit card payment form and the correct amount will be debited in sterling from your account.
  - Non EU countries: Payment in Sterling of £62.50 per sample should accompany each sample. Payment in cash of 80 US Dollars is also acceptable.
  - EU countries: If a VAT number is included the cost per sample is £62.50. Where no VAT number can be supplied the cost per sample is £75.00 inclusive of VAT.
  - (EU countries at date of writing are: Austria, Belgium, Cyprus (southern), Czech Rep, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Spain, Slovak Rep, Slovenia and Sweden.)
9. Results are usually available in 5-7 working days and we will then post the certificate back to you by airmail. We also operate a rabies express service for urgent samples. Further details can be found on the website.
10. For entry into the EU from non-listed countries the blood sample must be taken at least 30 days after rabies vaccination. For travel to other destinations please check with the embassy or animal health department of the relevant country.
11. Please note that should you need to contact us about your sample we will require the following information in order to trace your result: Animal Name, Microchip Number, Owner Name, Vet Practice, Date and method of sending (ie post or courier). Without these details we won't be able to trace your sample or your result.

# RABIES SEROLOGY SAMPLE PAYMENT FORM



To avoid any delays in returning your results please complete this form in full and send it to the laboratory along with your sample and completed submission form.

## CUSTOMER DETAILS

Name: Return address for results (if different to address on submission form):

Address:

**Certificates are returned by standard airmail by default. We are also able to provide the following options at additional cost:**

Phone: Tracked airmail (additional charge of £10):

E-Mail: Courier (additional charge of £90):

EU VAT Number (if appropriate):

## PAYMENT DETAILS

Card Type:

VISA:  Mastercard:  Other:

**Please note that we DO NOT accept American Express for payment**

Name on card:

Card number:

Expiry date:

CVC2:

(Last 3 digits on signature strip)

Signature:

# BIOBEST LABORATORIES LIMITED

## TERMS & CONDITIONS OF SUPPLY



### 1. Routine Diagnostic Testing Services

We shall conduct diagnostic testing services ("Routine Diagnostic Testing Services") as follows:

- a. We will test a sample following its receipt as per any report or specification provided by us and in accordance with the test schedule and turnaround times publicised in our current marketing materials or on our website ([www.biobest.co.uk](http://www.biobest.co.uk)). The testing schedule is subject to change by us without prior notification. We will use reasonable endeavours to ensure that tests are completed as per this schedule; however we make no guarantees of test times, unless specifically agreed to by us in writing. In this respect time shall not be of the essence. Upon request urgent tests may at our discretion be conducted outside the normal test schedule. In such circumstances additional charges may be applicable, and these shall be notified to you in advance of setting up the test.
- b. If a sample is received in a condition such that it is considered to be broken or otherwise unsuitable for testing, we will inform you immediately and request submission of a repeat sample. There will be no additional charge in such circumstances. However, we reserve the right to charge for the original and re-test where the unsuitable condition of the sample does not become apparent until during or after test completion.
- c. If we receive a request for test cancellation before we have set up the test, we will provide a full refund. If we receive a request for test cancellation after we have set up the test, we reserve the right to charge an amount to reflect our costs incurred up to the standard test price.
- d. If we receive a request from you to add a test to a sample already received, we will conduct this additional test providing there is sufficient material. The additional charge will be as per the standard test price.
- e. The diagnostic test service includes as standard faxed or posted report, and where specifically requested or required, telephoned or emailed results; interpretation of results by a veterinary surgeon; advice on sampling and submission; and supply of sampling kits where appropriate. We retain ownership of and retain all copyright and other intellectual property rights in all reports, written advice and other materials prepared by us.

### 2. Contract Research, Project Studies, Supply of Goods

We shall conduct contract research, project studies, supply of Goods and any other service or product that we supply which is not classified as a Routine Diagnostic Testing Service (together, "the Services"), as per the scope of work and terms and conditions specified and previously agreed to by us in writing in any tender request, proposal documentation and agreed contract. In the absence of any such agreed contract, these Conditions will apply. Unless otherwise agreed in writing payment terms for such research or study work will be 40% of contract value on signature of the contract by us, 30% on completion of testing and 30% on delivery of final report.

### 3. Samples and Results

- a. Unless otherwise agreed with us in writing, all samples received by us for Routine Diagnostic Testing Services shall become our property upon delivery of the sample to us or collection of the sample by us and, on the completion of Routine Diagnostic Testing Services, may be retained and used for research and development and other purposes. Any data or other results (and all intellectual property and other rights in them) arising from such use shall belong to us and you shall not have any rights in any of them.
- b. Unless otherwise agreed with us in writing, all data, results, reports and advice produced by us as a result of our carrying out the Routine Diagnostic Testing Services shall be our property and may be used for such purpose(s) as we decide from time to time.
- c. If you provide any data or information with, or relating to, the samples, we may use such data and information for our own purposes and provide it to third parties. If such data is "personal data" as defined in the Data Protection Act 1998, the following sentence applies. You agree that we may retain and pass to third parties (including but not limited to contract research organisations and vaccine manufacturers in order to inform such third parties of the provenance of samples, data or other results) your name, address and other personal data which we hold and you shall ensure that you have obtained the necessary consents from your directors and employees and other persons to enable us to use and disclose personal data as envisaged by this sentence.

### 4. Prices and Payment

- a. Prices are publicised on our website and in our current marketing materials. We reserve the right to change prices.
- b. All prices for eligible transactions are subject to VAT at the current rate.
- c. For non-account holders and new customers we require payment upon submission of the sample before an order will be accepted. We accept payment in pounds Sterling in the form of a cheque, bankers draft, by an electronic transfer of funds to a bank account of our choosing (with you being responsible for any costs associated with such transfer) or by debit or credit card.
- d. For repeat customers and account holders we will invoice on a monthly basis. You shall pay the full amount of any invoice within 30 days from date of invoice. We will exercise our statutory right to charge interest and compensation for debt recovery costs under late payment legislation if we are not paid according to agreed credit terms.
- e. We will request two trade and one banker's reference in order to set up a new account.

### 5. Delivery

- a. If any Goods are to be delivered by us as part of this Contract then such Goods shall be delivered to a delivery address agreed to by the parties during our normal business hours. If any Goods are to be delivered outside the United Kingdom, such delivery shall be Exworks Incoterms 2000.
- b. We shall make reasonable endeavours to deliver any Goods within timescales notified to you. If no dates are specified, delivery shall be within a reasonable time, however time shall not be of the essence.
- c. The Goods shall remain our property and title in the Goods shall not pass to you until all sums due by you to us have been paid.
- d. Until the transfer of title in terms of Condition 5c above:-
  - (i) you shall store the Goods in a manner which distinguishes them from any other goods and which indicates that the Goods are owned by us;
  - (ii) the Goods shall be kept at your premises and you shall take good care of the Goods and use and maintain them in accordance with good industry practice;
  - (iii) you shall be responsible for loss of, or damage to the Goods; and
  - (iv) you shall not permit any form of security or charge to be created over the Goods.
- e. Until the property in the Goods passes to you in accordance with the provisions of Condition 5c above, you shall keep the Goods insured to their full replacement value with full comprehensive insurance to be approved by us and with our interest noted on the policy. Evidence of such insurance shall be made available to us at any time on request.

### 6. Warranty of Performance

- a. We shall exercise all reasonable skill, care and professional due diligence in the performance of the Services, however we do not guarantee or warrant that any particular result is correct or otherwise.
- b. All conditions, representations and warranties relating to the Goods and/or the Services and their use and receipt and all remedies otherwise available to you are excluded to the fullest extent permitted by law.

## 7. Limitation of Liability

- a. Under no circumstances shall our liability for any loss or damage suffered by you or any other person as a result of our performance or nonperformance of our obligations under this Contract be greater than £10,000 or the total sums received by us under the provisions of the Contract, whichever is the greater. You shall indemnify us in respect of any loss sustained and any expenses incurred by us arising directly out of or in connection with your breach of this Contract.
- b. We shall not be liable in any circumstances for any indirect or consequential loss or loss of anticipated profits, loss of anticipated savings or any other economic loss of yours.
- c. Notwithstanding the provisions of Condition 7a and 7b above, neither party excludes or limits liability to the other party for death or personal injury arising from the breach of duty of such party.
- d. Our liability to you under this Contract is excluded to the fullest extent permitted by law.
- e. Should any limitation or provision contained in this Condition be held to be invalid under any applicable statute or rule of law it shall to that extent be deemed omitted but if either party thereby becomes liable for loss or damage which would otherwise have been excluded such liability shall be subject to the other limitations and provisions set out herein.

## 8. Force Majeure

- a. Any delay or failure by either party in performance hereunder, other than your obligation to pay us any monies due to us, shall be excused if and to the extent that such delay or failure is caused by occurrences beyond such party's reasonable control including but not limited to, acts of God, decrees or restraints of government, strikes, war, fire, riot, sabotage, terrorism and any other cause or causes whether similar or dissimilar to those already specified which cannot reasonably be controlled by either party. Such performance shall be so excused for the period during which such inability of the party to perform is so caused but for no longer period and shall be remedied as far as possible with all reasonable despatch. Any time period for performance shall be extended by a period equal in duration to any period during which such performance is excused by this Condition.
- b. If any of the events detailed in Condition 8a above prevents either party from performing all of its obligations under the Contract for a period in excess of one month, the party affected by such non-performance may terminate the Contract.

## 9. Termination

- a. We may terminate this Contract by providing written notice to that effect to you.
- b. In addition to, but without prejudice to our other rights and remedies under and in terms of this Contract, we may terminate this Contract forthwith if:
  - (i) you fail to pay any part of the price payable to us by the date specified in Condition 4 above;
  - (ii) you become insolvent or enter into any arrangement with your creditors;
  - (iii) a petition is presented, or a resolution proposed, for the winding-up of your business;
  - (iv) any procedure is commenced with a view to the appointment of an administrator, receiver or administrative receiver in relation to you or any other party gives notice of its intention to appoint an administrator to you;
  - (v) you are unable to pay your debts as they fall due;
  - (vi) you cease trading or threaten to cease trading; or
  - (vii) any equivalent event as outlined in Conditions 9b(i) – 9b(vi) occurs in any jurisdiction other than Scotland.
- c. In the event of termination of this Contract you shall pay to us all amounts which remain outstanding for Services performed or Goods delivered by us under this Contract within 10 Business Days of this Contract terminating.

## 10. Assignment

We shall be entitled to assign, transfer or sub-contract any of our rights or obligations under this Contract. You shall not assign, transfer or sub-contract any of your rights or obligations under this Contract or purport to do so unless you have obtained our prior written consent.

## 11. Dispute Resolution

Should any dispute arise between us and you, the parties will attempt to resolve the dispute in good faith. If the parties are unable to resolve any such dispute between them, either party may request that the parties seek to resolve the dispute through mediation using the services of the Centre for Dispute Resolution to facilitate the mediation process but this shall not prejudice a party's right to raise court or other proceedings.

## 12. Entire Agreement

This Contract and any other document referred to herein as being applicable contains the entire agreement of the parties with respect to the subject matter of this Contract and supersedes all prior agreements and arrangements whether written or oral between the parties with respect to the subject matter of this Contract. Nothing in this Condition 12 shall have effect to exclude the liability of either party for fraud or fraudulent misrepresentation.

## 13. Severability

If any provision of this Contract is held by the appropriate court or other competent authority to be void or unenforceable in whole or in part this Contract shall continue to be valid as to the other provisions of it and the remainder of the affected provision.

## 14. Governing Law

This Contract shall be governed by and construed in accordance with the law of Scotland and the parties hereby submit to the non-exclusive jurisdiction of the Scottish courts.

## 15. Definitions, Interpretation and Basis of Contract

- a. In these Conditions, unless the context requires otherwise, the following words and phrases shall have the meanings set opposite them:
  - "Business Day" means any day from Monday to Friday inclusive on which we are open for business;
  - "Conditions" mean the terms and conditions of supply as set out in this document;
  - "Contract" means the agreement incorporating the Conditions concluded between us and you pursuant to Condition 15c for the supply of Goods and/or Services incorporating the Conditions;
  - "Goods" means the goods, if any, to be supplied under the Contract;
  - "Purchaser" shall mean the individual or company to whom we are supplying Goods and/or Services under the Contract;
  - "Services" means the services, if any, to be supplied under the Contract, as more particularly described in Conditions 1 and 2 above; and
  - "VAT" means value added tax.
- b. All references to "us", "our" and "we" shall mean Biobest Laboratories Limited and references to "you" and "your" shall mean the Purchaser.
- c. All purchase transactions between us and you are, unless otherwise agreed to in writing by us, subject to these Conditions which are deemed to be incorporated into any Contract. These Conditions shall apply to the Contract to the exclusion of any other terms and conditions including without limitation, any terms and conditions of yours. No variation to the Contract or these Conditions shall be binding unless accepted in writing by us.



**Agriculture and Rural Economy Directorate**  
Animal Health and Welfare Division

**THE EUROPEAN COMMUNITIES ACT 1972**

**TRADE IN ANIMALS AND RELATED PRODUCTS (SCOTLAND) REGULATIONS 2012**

**IMPORT AUTHORISATION OF ANIMAL PRODUCTS FOR STUDY OR ANALYSIS**

The SCOTTISH MINISTERS in accordance with Regulation 26 and Schedule 3, paragraph 3 of the Trade in Animals and Related Products (Scotland) Regulations 2012 authorise

Name and Full  
Postal Address

Biobest Laboratories Ltd,  
6 Charles Darwin House, The Edinburgh Technopole,  
Nr Penicuik  
EH26 0PY

to land in Scotland in accordance with the conditions set out below

Product

Whole blood or serum from companion animals (pet dogs and cats)

from (country of origin)

All countries outside the EU

at port/airport of entry

Any port or Airport in Scotland

until (date of expiry)

11 October 2020

unless revoked by the Scottish Ministers by notice to the person to whom it is issued.

Dated: 11 October 2019

On behalf of the Scottish Ministers

Officer of the Scottish Government

TARP(S)2019/56



**AUTHORISATION FOR THE IMPORTATION FROM THIRD COUNTRIES OF  
RESEARCH AND DIAGNOSTIC SAMPLES**

**European Communities Act 1972**

**Trade in Animals and Related Products Regulations 2011**

**Animal By-products (Enforcement) (England) Regulations 2013, Animal By-products (Enforcement) (Scotland) Regulations 2013, Animal By-products (Enforcement) (Wales) Regulations 2014**

The Secretary of State for Environment, Food and Rural Affairs, by this authorisation issued under the terms of Paragraph 4 of Schedule 3 of the Trade in Animal and Related Products Regulations 2011 authorises:

|  |  |
|--|--|
| Mr Stuart Marshall<br>Biobest Laboratories Ltd<br>6 Charles Darwin House<br>The Edinburgh Technopole<br>Milton Bridge<br>Nr Penicuik, EH26 0PY | Name and full postal address of importer responsible for consignment |
|--|--|

|  |   |
|--|---|
| Dr Paul Burr<br>Biobest Laboratories Ltd<br>6 Charles Darwin House<br>The Edinburgh Technopole<br>Milton Bridge<br>Nr Penicuik, EH26 0PY | Name and full postal address of destination premises (if different from importer) |
|--|---|

Subject to and in accordance with the conditions set out below, the landing in England of:

|   |                     |
|---|---------------------|
| Whole blood, serum & plasma from pet cats and dogs, intended for particular studies or analyses only. (Not for resale). | Product             |
| All countries outside the EU  | Countries of origin |
| All ports and airports in England   | Ports of entry      |
| 10/10/2021  | Expiry Date         |

Dated: 10/10/2019

  
 Officer of the Department for  
 Environment, Food and Rural Affairs